



Tuition Agreement

MONTHLY PAYMENT POLICY:

Parents/Guardians have the option to pay Bimonthly or Monthly. Whichever you decide, you will be required to pay ahead for care. For example, if you choose to pay monthly, the entire month will be paid on the Monday/Tuesday of the first week of the new month.

Child's Name: _____ Date: _____

Parent/Guardian Name: _____

I/We choose to pay: Bimonthly ____ Monthly ____

Please select the program your child is enrolled in: Pre-K 3 _____ Pre-K 4 _____

Pre-K 3

Bimonthly - \$120 due first day of first week of school. Additional \$100 due last Tuesday of August. After that, \$120 is due on the first Tuesday, and \$100 on the third Tuesday, of every month through May.

Monthly - \$220 due first day of first week of school. After that \$220 due the first Tuesday of every month through May.

Pre-K 4

Bimonthly - \$140 due first day of first week of school. Additional \$140 due last Monday of August. After that, \$140 is due the first Monday, and \$140 the third Monday, of every month through May.

Monthly - \$280 due first week of school. After that, \$280 due the first Monday of every month through May.

APPLICATION FEE:

Once accepted, there is non-refundable application fee of \$100 to hold your place (one-time fee).

PAYMENT POLICY:

- Preschool tuition statements will be e-mailed monthly reflecting payment status.
- Bimonthly tuition fees are billed as approximately half of the monthly fee, the first and third Tuesday/Monday of every month.
- Payments must be received within a week of due date.
- Checks/money orders should be made payable to "Barnyard Academy". Please include the child's full name and program in the memo line on your check or money order. There is a \$30.00 fee for all returned checks.

DELINQUENT PAYMENT POLICY:

If you become delinquent on your account, not paying according to your agreement, the following procedure will follow:

- If tuition fees are not paid on or before due date, a phone call or text will be made that Friday reminding you that a payment must be made by the following Tuesday/Monday.
- If payment is not received the following week (one week past due), you will receive a letter/e-mail stating that you must remit payment by the following week.
- If payment is not received by the following Tuesday/Monday (two weeks past due), we reserve the right to terminate enrollment at Barnyard Academy.

LATE PICK-UP FEES:

We understand that accidents and emergencies arise. We have a built in dismissal cushion to account for such occurrences. However, a late fee of \$15 will be charged if you arrive more than 15 minutes past dismissal time. For each additional five-minute increment, an extra \$5 will be added. For example, if a child is not picked up by 11:45 AM, the fee for late pick-up is \$15. For a child picked up between 11:45-11:50 AM the fee is \$20 and so on from there. Excessive late pick-up of students will result in dismissal from Barnyard Academy.

WITHDRAWAL FROM BARNYARD ACADEMY

Should you decide to withdraw your child from Barnyard Academy we kindly request that you provide a minimum of one month's notice. To withdraw your child, simply fill out and submit our Child Withdrawal Notice Form found under the Parent Handbook page of our website.

Tuition Agreement Signature Form

Parent/Guardian Signature

Preschool Director

Date